

WARRANT OFFICER ASSOCIATION

CRATER CHAPTER # 0603

FORT LEE, VIRGINIA 23801

MEMORANDUM FOR RECORD

DRAFT

8 August 2018

1. The Chapter President, CW4 Dan Howison, called the meeting to order at 1750.
2. Quorum - 7 (32 proxies) present to conduct the meeting, 1 visitor; Pledge of Allegiance was recited.
3. CW2 Dan Bish visited from the Detroit (Lansing) Michigan area. His unit is the 1225 Sustainment Brigade. He is on a one-year National Guard "High Performers Leaders Program", and is working at CASCOM with CW5 James Williams.
4. Trial run. The President CW4 Dan Howison conducted the meeting via telephone from Cumberland VA, and the Vice President CW3 Alex Blain was connected via Skype from Lockheed Martin, Dallas TX. The calls were very clear (crystal clear). CW5R Wayne Burton was attempting to call multiple individuals on Skype from the Hut, using the Mvoice B-8000 spider phone, and Skype's theoretical procedure, but the process did not work. Multiple parties must be on hold on Skype and one brought up at a time, a non-starter. Skype won't work.
 - a. CW5R Wayne Burton has contacted numerous vendors, many who simply use "Go To Meeting" (GTM) software, at an increased price. He will have Go to Meeting software at the next meeting directly from GTM vendor. (trial run supporting up to 100)
 - b. The intent is to start with up to 100 plan on-line telephonically, and eventually graduate to video chat. One of the issues with Video, is that much bandwidth is required, limiting most video chats to about 25 people, 32 max with the best connection. The second issue is that at the HUT, currently we simply make a hotspot with a Verizon Cell phone, which will only support telephone calls.
 - c. The spider phone will support Video, but a good cable internet connection would be required for video.
 - d. The initial plan is to connect via telephonic bridge (spider phone) and place the DRAFT previous meeting minutes on the Chapter website, plus written Committee reports for those online to view. Eventually, the quorum at the hut will review the minutes via big screen TV monitor and live computer feed. Webmaster will update and post the DRAFT minutes as approved, during the meeting. We go paper-less.
 - e. Why do all this? Example. Fort Pickett personnel can gather at Blackstone and participate from there or call individually from home. Those TDY can simply call in. Retirees can gather at VFW, or other places and participate. BOD meetings can be conducted with ease. The HUT size will not prevent larger quorum participation.
 - f. **Anyone want to donate a big screen TV for the Chapter monitor?**
5. Minutes from the June 2018 meeting were reviewed by all. CW5 James Williams made a motion to accept the minutes subject to edit, and CW5 Nicole Woodyard seconded. Motion passed.
6. The Treasurer's report for June 2018 were read by all. CW5R Karen Ortiz made a motion to accept the reports subject to audit, and CW5 James Williams seconded. The treasurer's report for June passed.
7. Committee Reports:
 - a. [Vice President Report](#) CW3 Alex Blain - Includes Membership statistics with reports from the Vice-President for Army Reserve/National Guard Affairs – CW5 James Williams- Vice-President for Retired Affairs – CW5R Jack Van Zanten- and Vice-President for Junior Warrant Officer affairs VACANT- (VP-JWO) WO1-CW2 TBD - see report.
 - b. [Memorabilia](#) – CW4 Adriana Aldape. See report. See report.
 - c. [Rebuilding Tri-Cities* Open](#) –
 - d. [Volunteer Hour monitor*](#). CW5R Vickie Vachon – see report.
8. Old Business.
 - a. Next Treasury report will be October 2018. CW4R Charlie Mills is in Maine, and will not return until then. Also, there are some issues at the Bank (not serious) that must be resolved, prior to making a public report.

b. Private Organization Status. CW4 Dan Howison has worked with Installation personnel, and submitted signed document on several occasions. Currently, Installation identified a few more documents which need addressed and signed in order to complete this action. In order to have the Crater Hut, we must share the building with another Private Organization. The building is shared with the Fort Lee Alumni Chapter, Kappa Alpha Psi Fraternity. Carl Brown is the Fraternity POC. This action is not complete and remains an Old Business topic.

c. Fund raising event. It's a go! The gun will be a .45 caliber 1911 pistol, with potential for grip upgrades based on cost and availability. Each Opportunity is made when a ticket is purchased for an opportunity to be eligible to receive a weapon. CW4R Charlie Mills has made arrangements with a Hopewell gun shop for a new owner to pick up the pistol, CW3 Wayne Sexton has picked up the 500 tickets. Tickets will be offered at \$5 per ticket, and the 500 tickets are expected to go fast. Then onto the next opportunity to draw the chance to go pick up your pistol (next) and so on, with each funding the next and proceeds targeted to specific community investment. At a future meeting, the Crater Quorum may vote to make the weapon fund raiser one of our Standing Orders

9. New business:

a. The President discussed the \$50 donation per Chapter to the AAM, for table Center-Pieces and Band. The intent was only to inform the quorum, to this obvious support.

10. Motion to adjourn was made by CW5 Nicole Woodyard, and was seconded by CW5 James Williams at 1828. Motion passed.

Wayne Burton

Crater Chapter Secretary

Dan Y. Howison

Crater Chapter President

8 August 2018 Quorum

%CW4 Dan Howison
 CW5R Wayne Burton
 CW5 Nicole Woodyard
 CW5 James Williams
 CW3 Wayne Sexton
 % CW3 Alex Blain
 CW5R Karen Ortiz
 CW2 Dan Bish

* USAWOA member; not Crater Chapter member
 # membership unknown
 | VISITOR
 %Telephone Call in

ADDENDUM: Crater Chapter Proxies Held

Name	Expires	Proxy given to:
CW5R Frank Meeks	Jul 19	CW5R Vickie Vachon
CW5 Roberto Figueroa	Jan 19	CW5R Vickie Vachon
CW4R Luis Martinez	Jan 19	CW5R Vickie Vachon
CW5R Karen Ortiz	Jan 19	CW5R Vickie Vachon
CW5 Guy Hunter	Mar 19	CW5R Vickie Vachon
CW5 Vickie Vachon	Jul 19	President or VP
CW4R Richard Jefferson	Mar 19	VP
CW3 Joshua Martin	Mar 19	President or VP
CW\$ Robert D. Johnson	Jul 19	President or VP
CW4 Wayne Melesky	Nov 18	Presiding Officer
CW3R William King	Mar 19	Presiding Officer
COLR David Buck	Mar 19	Presiding Officer
CW4R Allan E Rickard	Mar 19	Presiding Officer
CW5R Wayne Estes	Mar 19	Presiding Officer
CW4R Donna Zampi	Oct 18	President
CW5R Sam Galloway	Nov 18	President
CW4 Adriana Aldape	Mar 19	Open
CW4 William DeLong	Mar 19	Open
CW3 Alex Blain	Mar 19	Open
CW4 Clenora Walker	Mar 19	Open
CW4 Ted Vanzant	Mar 19	Open
CW5 James Williams	Mar 19	Open
CW5 Jose Agosto	Mar 19	Open
CW5R Reggie Jacobs	Jul 19	Open
CW5 Robert Gowin	Mar 19	Open
CW5R Alvin Taswell	Aug 19	Open
CW3 Eric J. Vasiecek	Nov 18	Open
CW4R Jim Gilfone	Nov 18	Open
CW5R Wayne Burton	Jan 19	Open
CW4 Dan Howison	Mar 19	Open
CW5 Nicole Woodyard	Feb 19	Open
CW4R Hope Bean	Jan 19	CW4R Amy Jones
CW4R Chester Morris	Jan 19	Chapter President
CW4R Monty Meston	Jan 19	CW5R Wayne Burton
CW4R Doug Absher	Jul 19	CW5R Wayne Burton
CW4R Amy Jones	Aug 19	CW5R Wayne Burton
CW4R Percy Alexander	Jan 19	CW5R Wayne Burton
CW3 Dan Peoples	Mar 19	CW5R Wayne Burton
CW5 Travis Elliott	Jan 19	CW5R Wayne Burton
CW5R Bob Gates	Jan 19	CW5R Wayne Burton
CW5 Edwin Rudser	Sep 18	CW5R Wayne Burton
CW4 Francis Pattin	Jan 19	CW5R Wayne Burton
CW4R Charles L. Mills	Mar 19	CW5R Wayne Burton
CW3 Ryan Harman	Jan 19	CW4 Dan Howison

Proxies used:

Bronze Level - Eagle Rising Recipients:

CW5R Wayne Burton CW4 Dan Howison
 CW4 Adriana Aldape CW4 Ted Vanzant
 CW4 Francis Pattin CW4R Charlie Mills
 CW2 Kevin Pick

Silver Level - Eagle Rising Recipients

CW4R Amy Jones CW5 James Williams

Gold Level - Eagle Rising Recipients

CW5R Vickie Vachon CW5R Wayne Burton
 CW5R Reggie Jacobs CW5 Travis Elliott
 CW5 Guy Hunter CW5R Karen Ortiz
 CW4 Adriana Aldape

Crater Chapter Standing Orders:

- Chapter President is authorized discretion to fund administrative purchases of up to \$500, provided the budget contains funding. Such expenditures will be reviewed in the next Treasures Report minutes.
- Two Scholarships are funded annually. One to a dependent of a Crater Member present in the local area and one open to student attending college in local area from the tri-cities area or other member dependent. Application guidelines are published in the entry form available on the Chapter website.
- Chapter Memorabilia Chair is authorized to fund replenishment of existing memorabilia lines from sales proceeds up to \$999.00 limit.
- Chapter Treasure is bonded and signs all checks for Chapter expenditures; with actions reported in following Treasurer's reports.
- Chapter sends a representative to the AAM each year if funding is available. Raised and obligated annually NLT July permitting best scheduling and bargain travel costs.
- Crater Chapter supports the following community events as Old Business:
 - Rebuilding Tri-Cities/Habitat-for Humanity
 - Thanksgiving Baskets
 - Wreaths across America
 - Holiday Helper
 - Support for McGuire Veterans Home
 All other community events are brought to the quorum as new business.

Chapter BOD – Committee Structure

President+: CW4 Dan Howison dan.y.howison@mail.mil

Vice President+: CW3 Alex Blain alex.blain@mail.mil

Vice President for Army Reserve/NG Affairs – CW5 James Williams

Vice President for Retired Affairs – CW5R Jack Van Zanten vjack730@aol.com

Vice President for Junior Warrant Officer Affairs – OPEN

@Membership – Filled by VP, VP-RA, VP RS A, VP-JWO

@ Memorabilia - CW4 Adriana Aldape)

*Rebuilding Tri-Cities – OPEN

@Nominations/Elections Committee – CW5R Reggie Jacobs & CW5 Vickie Vachon

*Volunteer hour Monitor - CW5 Vickie Vachon (pokeandprod@aol.com)

*Holiday helper –

*Web-Master – CW3 James McCracken james.mccracken13@mail.mil

Treasurer # – CW4R Charles Mills (charlieandada@gmail.com)

Secretary# – CW5R Wayne Burton (waynebrv@yahoo.com; marion.w.burton.civ@mail.mil)

*Resolutions/ Parliamentarian - CW5R Wayne Burton

*Chaplain – OPEN

*Special Committee + elected office # appointed office @ Committee IAW Bylaws

Note: All Elected/Appointed Officers and Committee leads will serve on Crater BOD.

All committee members & appointments are installed and removed at discretion of the Chapter President IAW current Chapter Bylaws

Crater Meeting Call in Number

641-715-3580 Access Code: 501219

Calling in to the Crater Meeting is like being here in person. If you are a member, YOU may participate, open motions, offer seconds, discuss and vote. We all are busy, and the Crater Chapter steps up to the 21st Century with live telephonic meeting! **DELETE?**

Presidents' Report – Verbal report at meeting.

Vice Presidents' Report

Vice President NOTES:

CW3 Alex Blain– Chapter Vice President, CW5 James Williams VP – Reserve/NG Affairs, and CW5R Jack Vanzanten VP- Retired Affairs and VP-JWO VACANT

VP Report - Roster

64 Active duty, 70 Retired, 5 Reserve/ Nat Gard (11)

1 Associate member, 73 Life Members

VOLUNTEER HOURS

VP

Volunteer hours as they stand in the following spreadsheet:

Members : 2536.5

Guest: 259

Missing CW3 McCracken's Webmaster hours and any hours CW4 Pattin may have from downrange.

Volunteer Hours (Need ages of volunteers always if younger than 18)

Also need following volunteer hours:

- [Need the following event participation!](#)
- [NONE](#)
-

Crater 2018-2019 Calendar Events

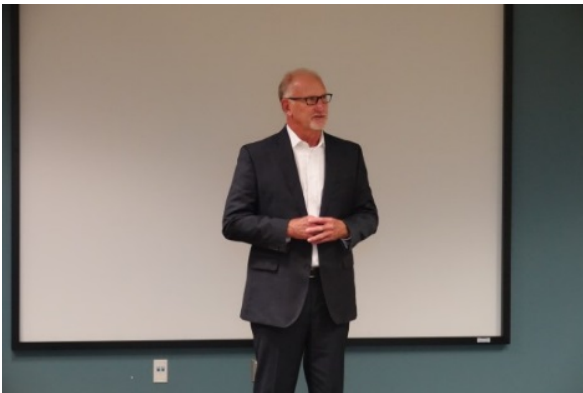
- 5 Sep Warrant Officer Meet & Greet - HUT TIME -TBD
- Accept Nominations - approve Ballot
- Final date to approve Ballot
- 3 Oct Chapter Meeting – HUT
- 18 Oct 46th AMM Arlington VA Walter E. Washington Convention Center
- Habitat for Humanity
- 7 Nov Chapter Meeting - HUT
- Election Vote
- Present post with donation for Thanksgiving
- 5 Dec Chapter Meeting - HUT
- Announce election results
- Holiday Helper
- Visit McGuire Veterans Hospital
- Wreaths Across America
- 9 Jan 2019- Swear in elected new officers
- 15 Mar 2019 – Crater Spring Warrant Officer Ball
- Items in yellow require clarity by quorum and Chapter Leadership

Memorabilia – CW4 Adriana Aldape			Monthly Totals		
Memorabilia Deposits					
DATE	AMOUNT	SOURCE	Month	Deposits	Sales
31-Jan-18	\$1,200.00	Memorabilia			
22-Feb-18	\$650.00	Memorabilia			
28-Mar-18	\$1,300.00	Memorabilia			
23-Apr-18	\$2,200.00	Memorabilia			
31-May-18	\$500.00	Memorabilia			
29-Jun-18	\$640.00	Memorabilia			

The memo on the next page is the memorial that was discussed at the last meeting - this is for the OD memorial, not the National USAWOA memorial stone. See memo.

Also, I discussed the Dual membership with the OD Association POC. They are in agreeance. We have already discussed a few proposed COA - it will be presented to their board, and we can discuss at next meeting. CW5 Nicole E. Woodyard

Warrant Officer Celebration at Northrop Grumman was held Tuesday 14 August 2018, and it was a great success! About 35 Warrant Officer's attended, both active and retired, to include one Marine Warrant. All these Warrant Officers appreciated the lunch the Crater Chapter sponsored. Sandwiches were from Subway, with chips and water, with another sandwich platter done at the last minute because of the increased head count. And the cake pictured. Also below is a write up of the event along with a few pictures that can be used if you would like to send it to National. Thanks again! CW4R Amy J. Jones



August 14th 2018 the Northrop Grumman Richmond Site in conjunction with the Crater Chapter (Fort Lee) of the US Army Warrant Officer Association celebrated the United States Army Warrant Officer Corps 100th year Centennial Birthday. Birthdays are a time for people to remember the past and celebrate the future, but for the Warrant Officer they are also a time to honor achievement and sacrifice. This year was monumental for the Warrant Officer Corps in that we are celebrating our 100 year Centennial Birthday. It was on July 9, 1918, that Congress established the Army Mine Planter Service, which appointed Army personnel to operate the vessels, as part of the Coastal Artillery. The establishment of this service began the Army Warrant Officer Corps. The event started with a few words from David Leitch, the Site Director for Global Combat Support System - Army (G-Army) and a retired warrant officer, reminding us of the origination of where Warrant Officer's evolved from and the important roles they played in our past and continue to play today. David's remarks were followed by the traditional cake cutting ceremony where the oldest and youngest participated in cutting the cake. The first piece of cake was presented to the oldest warrant officer CW5 (R) David Dickson by the youngest warrant officer CW3 Robert Mulligan to signify the honor and respect according to experience and seniority. Then Mr. Dickson served CW3 Mulligan to signify the experienced warrant officers that have nurtured and led young officers that fill the ranks and renew the corps. Collectively there were 434 years of Warrant Officer Service camaraderie. A special thanks to the Crater Chapter Warrant Officer Association for sponsoring the lunch.



U.S. ARMY ORDNANCE CORPS ASSOCIATION

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Fort Lee, Virginia

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SUBJECT: Donations for Ordnance Corps Memorial

“Leave No Man Behind”

Please help us to remember the 274 Ordnance Soldiers who paid the ultimate price since 9/11. Sadly, these Soldiers have never been honored for their sacrifice with a memorial.

The Ordnance Corps Memorial will commemorate these Ordnance Soldiers who have fallen in their service to the US Army and the Nation. This memorial will stand as a reminder of their sacrifice and a beacon for the next generation of Ordnance Soldiers who will proudly serve in their footsteps.

We here at the Ordnance Corps Association receive no government funds and our volunteer fundraising efforts are essential to this endeavor and to these Soldiers.

The funds raised will be used for the construction of this memorial at Ft. Lee, home of the Ordnance Corps. Any funds accumulated above what is required to construct the memorial will be used by the Ordnance Corps Association to go towards a perpetual memorial for all Ordnance Soldiers.

“The monument will showcase all four of the Ordnance Corps core competencies of Maintenance, Munitions, Explosive Safety, and EOD on the sides and rear of the monument. The belt will have “Armament for Peace” emblazoned on it. Additionally, there will be bombs attached around the monument highlighting the evolution of the Ordnance Corps symbol.”

The cost of this monument is \$100,000, and to-date \$32,000 have been raised. Donations can be made to the Ordnance Corps Association at PO Box 5251, Fort Lee, VA 23801, by phone to the Association via credit card, office phone 804 733-5596, or at <https://www.gofundme.com/ordmemorialfund>. All donations are tax deductible, as the Ordnance Corp Association is a 501(c)(3) organization.

If you have any questions you can contact Mr. Joe Wurm, Ordnance Corps Association Director. Thanks in advance for your support and GO ORDNANCE!! His contact info is work phone (410) 278-2328, cell (410) 937-3170, or Robert.j.wurm.civ@mail.mil.

Go Ordnance!

Sincerely,

Robert “Joe” Wurm, CW5 (Ret.)

